

## DUTIES FOR WELCOMERS AT ST LAURENCE'S

JULY 2021

- Before Mass: ensure windows are open. For the 11am Mass: although it should no longer be essential for overflow, ensure that the screen and sound are on in the Parish room so people have the option to sit there.
- Greet people at the door.
- Point them towards newsletters and hymn sheets (where applicable).
- Remind people to sanitise hands and offer a facemask to those who do not have one (we are asking people to wear face coverings unless medically exempt as a courtesy to other parishioners).
- Ensure that people who are nervous about sitting beside others know that they can use one of the laminated signs to reserve the seats beside them.
- You no longer need to guide people to seats or manage people to ensure social distancing, but do answer questions and resolve any confusion (the information below summarises our current arrangements).
- After Mass please just wipe down door handles and any shelves in the porch used to pick up newsletters, hymn sheets etc.